

MINUTES

Meeting: BRADFORD ON AVON AREA BOARD
Place: Glove Factory Studios, Brook Lane, Holt, Wiltshire BA14 6RL
Date: 14 September 2016
Start Time: 7.00 pm
Finish Time: 9.40 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Rosemary Brown, Cllr Trevor Carbin and Cllr Magnus Macdonald (Chairman)

Wiltshire Council Officers

Peter Dunford – Community Engagement Manager

Kevin Fielding – Democratic Services Officer

Emma Drage – Local Youth Facilitator

Tim Martienssen – Head of Service: Economic Development and Planning

Town and Parish Councillors

Bradford on Avon Town Council – Ruth Warren & Pam Hyde

Holt Parish Council – Becky Stevens & Steve Siddall

Partners

BoACAN – Jim Lynch

Total in attendance: 30

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Economic Development Priorities for Bradford on Avon</u></p> <p>Tim Martienssen - Head of Service, Economic Development and Planning, Wiltshire Council gave an overview of the economic development priorities for the Bradford on Avon community area. He discussed the strengths, weaknesses, opportunities and threats facing the area. These include its desirability as a place to live and do business, its connectivity including rail links, its strengths in advanced engineering, innovation and knowledge sectors, its growing tourism appeal, new investment in business infrastructure but continuing shortages of premises such as work hub accommodation.</p> <p>The chairman thanked Tim Martienssen for his presentation.</p>
2	<p><u>Holt Neighbourhood Plan and other local issues</u></p> <p>Becky Stevens - Holt Parish Council gave a brief a short overview of the Holt Neighbourhood Plan and other local issues.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That the Holt plan was first conceived some five years ago. • That the draft plan had now been submitted to Wiltshire Council. • That there were ongoing concerns re speeding and the level of traffic travelling through the village. • That the youth club was a great success and continued to flourish even with a lack of funding from Wiltshire Council. • That Holt thanked Cllr Trevor Carbin and the Area Board for its continued support. <p>The Chairman thanked Becky Stevens for her presentation.</p>
3	<p><u>BoA Business Update</u></p> <p>Ruth Warren - BoA Business gave a short presentation that highlighted the role of BoA Business.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Who we are - re-defined Chamber of Commerce.

The role of BoA Business

- To facilitate.
- To Connect.
- To represent.

Events organised

- BoA Business Awards.
- Best Dressed Window Competition.
- Lamb Yard Events.

The Chairman thanked Ruth Warren for her presentation.

4

The Iron Duke and the Avon Works Trail

Jim Lynch - Iron Duke Community Engagement Project Team gave a short presentation to highlight the return of the Iron Duke and Avon Works Trail.

Points made included:

- Pre-unveiling gathering of The Iron Duke at 11am on Saturday 24th September. We are inviting local representatives from community groups, local authorities, businesses, and all of those engaged with the programme.
- Refreshments and nibbles at the Northern Vaults, Lamb Yard, at 11am.
- A screening of 'The Iron Duke's Progress', by Will Sansom, showing the journey of the Iron Duke from its heyday on-site to its return after many years. This would be followed by the premiere of 'Remembering the Avon', a film by Positive Images, featuring many of the ex-workers of the Avon Rubber factory.
- The Iron Duke would unveiled at 12 noon. This would be followed by an afternoon of film, music and poetry centred on the factory and the life and times of Bradford on Avon.

The Chairman thanked Jim Lynch for his presentation.

5	<p><u>Doing Business in Holt</u></p> <p>Nick Kirkham - Glove Factory Studios, Holt gave a short overview of the creation of the Glove Factory Studios in Holt and its role as a local employer.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • The importance of employing local people. • Holt – a good place for a business to start and grow from. • Fresh thinking – that new businesses didn't need to be based in towns and cities to succeed. <p>The Chairman thanked Nick Kirkham for his presentation.</p>
6	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Ian Thorn – Wiltshire Council and representatives of Wiltshire Police.</p>
7	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
8	<p><u>Chairman's Announcements</u></p> <p>The following Chairman's Announcements were noted:</p> <ul style="list-style-type: none"> • Health Fair at St Margaret's Hall, 21 September • Mental Health Awareness • Iron Duke Unveiling event, 24 September • Helping Wiltshire Council meet the challenges ahead
9	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the Area Board meeting held on 13 July 2016 were signed as the correct record.

	<ul style="list-style-type: none"> • The minutes of the Local Youth Network Management Group meeting held on 6 June 2016 were signed as the correct record. It was noted that Cllr Rosemary Brown had given apologies for this meeting.
10	<p><u>Written Partner Updates</u></p> <p>The following written partner updates were noted:</p> <ul style="list-style-type: none"> • Wiltshire Police • NHS Wiltshire • HealthWatch Wiltshire
11	<p><u>Youth Grants recommended for approval by LYN Management Group</u></p> <p>The Area Board members considered one application for youth funding:</p> <p>Decision</p> <ul style="list-style-type: none"> • Wiltshire Youth Arts Partnership Awarded £4,251 towards a cross-generational dance project.
12	<p><u>Community Area Grant Fund</u></p> <p>The Area Board members considered one application for community grant funding:</p> <p>Decision</p> <ul style="list-style-type: none"> • West Wilts Esprit Gymnastics Club awarded £1,000 towards new showers.
13	<p><u>Project Update: River Crossing Feasibility Study</u></p> <p>The Community Engagement Manager gave an update on the project which was agreed in principle at the Area Board on 11 May 2016, subject to a match-funding contribution from Bradford on Avon Town Council which was subsequently confirmed.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • In response to a tender exercise for the feasibility study LaBox Design, an architectural company in Bradford on Avon with relevant expertise and

local knowledge, agreed to take the commission at a subsidised rate in demonstration of its commitment to the local area.

- The study will look at possible means of improving pedestrian mobility in the town centre, including across the river, through consultations with stakeholders and the public. It is **not** within the remit of this feasibility study to design a pedestrian river crossing although suitable locations and ballpark costings will be provided.
- Programme for Phase 1- The phase from September until December 2016 would include consultation with relevant stakeholders to ascertain the needs, wishes and constraints on any proposal, analysis of existing documentation including geological and topographical plans and an initial study of the wider implication on the town of any intervention.
- Actions to date – scoping meetings have been held with technical experts at the Council, including Conservation Officer, Estates Manager, Head of Sustainable Transport, and with community stakeholders, including the Preservation Trust, White Stripe and (the former) Bridge Concern.

Immediate pending actions:

- Discussions with the Town Council to join up the objectives of this study with their ongoing discussions with Councillor Philip Whitehead regarding improvements to traffic management and pedestrian safety.
- Further meetings to be arranged with representatives of Bradford's business community and the newly-formed Streets Ahead group.

Decision

- **That the Bradford on Avon Area Board, further to its decision of 11 May 2016, re-confirms a grant funding contribution to the River Crossing Feasibility project of £2,500, matching the contribution from Bradford on Avon Town Council.**

14

Area Board Delegation to Community Engagement Manager

Wiltshire Area Boards had previously delegated authority to officers to grant funding from their delegated community and youth budgets in respect of urgent matters that may arise between meetings of the Area Board. It was proposed that this delegation was updated and extended to cover health and wellbeing projects.

Decision

- **That the Bradford on Avon Area Board agreed that In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with the Chairman (or in their absence, the Vice- Chairman) of the Area Board, and following consultation with all members of the Area Board may authorise expenditure to support community projects from the delegated community grants budget of up to £1,000 in total, youth projects of up to £1,000 in total, and health and wellbeing projects of up to £500 in total, between meetings of the Area Board.**
- **Decisions taken between meetings would be reported to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board and the Cabinet Member for Communities, Campuses, Area Boards and Broadband would also be kept informed of any such decisions.**

15

Date of Next Meeting

- Wednesday 9 November at St Laurence School.